

Date Prepared 4/26/04  
Revised 3/2009 M Ortiz  
Prepared By P Watt

**BMP** Grounds #10

**TITLE:** REMOVAL OF OFF-SPECIFICATION CHEMICALS

**Regulatory Citation:** Not Applicable

**Applicability:** Removal of off-specification chemicals.

**Purpose:** Proper removal of off-specification chemicals.

**Person or  
Department Responsible:** Grounds Supervisor

**Schedule:** As needed.

**Procedures:** The Grounds Supervisor will inventory chemicals within the shop at least annually and provide a list of chemicals not used during the past year to the Director of Environmental Health & Safety if they will no longer be used and need to be disposed. This includes all paints, spray cans and ground keeping/automotive materials.

The Director of EHS will arrange to have these materials moved to the Hazardous Waste Storage Area at Cogan and labeled as hazardous waste or non hazardous waste, depending on their content. The Director will arrange with an approved waste hauler to remove the materials. The hazardous & non hazardous waste manifests will be signed by the Director of EHS or designee and kept in the EHS files.

**Record keeping:** Waste Manifests

**Record Location:** EHS office environmental files

**Vendor:** Precision Industrial

**Contact:** Director of Environmental, Health and Safety (629-7163)  
Grounds Supervisor (629-7565)  
Executive Manager Physical Plant (629-7427)  
Assistant to Exec. Mgr (629-7361)

HVCC-BMP-Grounds #10 off spec chemicals